



Customer Entity Name:	Customer Name	BT Entity Name:	BT Name
Customer Registered Address and Company/Tax Registration Number:		BT Registered Address and Company/Tax Registration Number:	
Master Order Form Effective Date:	Date of last signature of this Master Order	Governing Agreement:	
Minimum Period of Service:		Governing Agreement Effective Date:	

This Master Order Form constitutes an Order subject to the Governing Agreement (specified above) for the Services listed in the Sections attached to this signature page. Each such Service is further subject to the Service Schedule specified below (whether attached to this Master Order Form, or incorporated by reference herein, as applicable). Customer may place further Orders for additional Services listed in this Master Order Form, and all such Orders will be subject to this Master Order Form and its associated terms.

Item	Documents forming part of this Master Order Form	Can be found at:
Internet Connect Reach Charges	Charges and Service Details	Attached to this Master Order Form as Sections A-1]
Internet Connect Reach terms	Internet Connect Global Service Schedule [& Service Management Schedule]	[Attached/url]

Customer Name	BT Name
By:	By:
Name:	Name:
Title:	Title:
Date Signed:	Date Signed:

How to use this document:
Each Section in this document lists and explains the Charges for a BT Service. Each Charge is designated as either:

One-Time Charges	Subscription Service Charges	On-Demand Service Charges	Metered Service Charges
One-Time charges are invoiced upon each occurrence of a single event. Examples include: <ul style="list-style-type: none"> • Outright purchases of equipment • Installation charges for new services or equipment • Project charges for agreed-upon Statement of Work • Charges for Services agreed to be provided on a time-and-materials basis 	Subscription charges are fixed charges invoiced on a recurring basis (typically monthly) during a committed subscription term. The early termination charges listed for each service element will apply if a subscription service is cancelled, or the governing agreement expires, prior to the end of the full subscription term. Examples include: <ul style="list-style-type: none"> • Equipment provided "as-a-service" • Equipment maintenance subscriptions • Hosted services • Licensed software 	On-Demand service charges are calculated based upon customer's elections to increase (or decrease) its demand for a service on a per-unit basis. Unlike metered services (where charges are driven by individual users' consumption of a service), only authorised customer administrators have the option to adjust the volumes of On-Demand Services. Examples include: <ul style="list-style-type: none"> • Adding/deleting user licenses in hosted Unified Communications Services • Burstable bandwidth on-demand services • Increases/decreases in cloud computing services 	Metered Service Charges are measured by BT and invoiced based on the actual usage of customer's authorised users of a service. Examples include: <ul style="list-style-type: none"> • Per-minute, per-user charges for usage of audio, video, and web conferencing services • Per minute charges for inbound calls to cloud-based call centre services • Per-minute charges for outbound calls to in-country PSTN breakout POPs

Each Party agrees to the terms and conditions of this Master Order Form, as evidenced by the signature of its authorised signatory above. This Master Order Form may be executed in two counterparts, including via electronic signature, facsimile, or scanned electronic file, and all of such counterparts, taken together, constitute a single instrument.



Section A-1 Internet Connect Reach Charges Internet Charges



One-Time Charges

Site Details	Internet Speed	One time Charge	Payment Terms	Invoicing Country and Currency	When Invoicing Commences
			Invoiced in Advance, Payable in full per the Governing Agreement	United States; USD	Effective Date of Master Order Form



Subscription Service Charges

Site Details	Internet Speed	Recurring Charge	Payment Terms	Early Termination Charges (See Note 3)	Invoicing Country and Currency
			Invoiced monthly in advance; Payable in full per the Governing Agreement	ETC A	United States; USD

Equipment Charges



One-Time Charges

Site Details	Equipment Details	One time Charge	Payment Terms	Invoicing Country and Currency	When Invoicing Commences
			Invoiced in Advance, Payable in full per the Governing Agreement	United States; USD	Effective Date of Master Order Form



Subscription Service Charges

Site Details	Equipment Details	Recurring Charge	Payment Terms	Early Termination Charges (See Note 3)	Invoicing Country and Currency
			Invoiced monthly in advance; Payable in full per the Governing Agreement	ETC A	United States; USD

Miscellaneous/Other Charges



One-Time Charges

Site Details	Details	One time Charge	Payment Terms	Invoicing Country and Currency	When Invoicing Commences
			Invoiced in Advance, Payable in full per the Governing Agreement	United States; USD	Effective Date of Master Order Form

